

Klamath County Fire District No. 1
Board of Directors
Regular Meeting Minutes
6 p.m., Tuesday, April 16, 2019
Central Fire Station
143 N. Broad Street, Klamath Falls, OR 97601

1. Call Meeting to Order

President Storey called the meeting to order at 6:00 p.m.

2. Pledge of Allegiance

President Storey led the Board and attendees in the Pledge of Allegiance.

3. Roll Call of Directors

Present:

Gloria Storey, President

Mike Jones, Vice President

Dennis Thomas, Secretary-Treasurer

Ernest Palmer, Director

Gene Rogers, Director

4. Approval of the Agenda

Vice President Jones made a motion to approve the Agenda, seconded by Secretary Treasurer Thomas, motion carried unanimously.

5. Public Comment

None

6. Approval of Minutes

a. March 19, 2019 Regular Meeting Minutes

Director Rogers made a motion to approve the March 16, 2019 Regular Meeting Minutes, seconded by Director Palmer, motion carried unanimously.

7. Financial Reports

a. March 2019 Report

Finance Officer Phil Hull presented the March 2019, Financial Report. There was a general discussion of financial reports for the district. YTD revenue was at \$10,430,838.44 while YTD expenditures were at \$8,436,681.51 with 75% of the fiscal year complete.

Vice President Jones made a motion to approve the March 2019 Financial Report, seconded by Director Palmer, motion carried unanimously.

b. Ratification of March 2019 Bills

Director Palmer made a motion to approve ratification of the March 2019 Bills, seconded by Director Rogers, motion carried unanimously.

c. March 2019, EMS Billing Report

DC Brown presented the March 2019 EMS Billing Report and stated that the Wakefield & Associates contract has caused Carter Jones to evaluate their own contract with KCFD1. As a result, it was discovered that Carter Jones owes KCFD1 \$81k.

Vice President Jones made a motion to approve the March 2019 EMS Billing Report, seconded by Director Rogers, motion carried unanimously.

8. Unfinished Business

a. SRGP update-FM Thueson and Project Manager Kelsie Randall

Approximately 20 separate organizations responded to our Request for Proposal. Kelsie reported that she will follow the state mandate for review of RFPs. On May 7th, there will be a Board meeting to make a motion to accept the engineering company. General review and discussion of project timeline followed Kelsie's outline of project development. Secretary-Treasurer Thomas requested a walk through for Board members when plans are approved.

b. Generator Replacement Update-FM Thueson

FM Thueson reported that he and Vice President Jones drafted a letter for proposal/quotes.

c. Budget Committee—FC Spradley

FC Spradley reported that all budget committee members will be participating in a meeting on May 22nd. An additional follow-up meeting is scheduled for May 31st, if necessary.

9. New Business

a. 911 Presentation

Keith Endacott reviewed current and future EMS center staffing needs and emphasized that continued funding is critical. FC Spradley commented on the importance of dedicated positions and the direct link between dispatch calls and first responders, such as KCFD1. General discussion of the levy on the May ballot followed. Keith noted this is "National Dispatchers Week." Secretary-Treasurer Thomas made a motion to draft a letter of support for the levy, Director Palmer seconded, motion carried unanimously.

b. Appoint Director to Insurance Committee (meeting 4/17/2019@1300)

Board members selected Director Palmer to represent the Board on the Insurance Renewal Committee.

10. Informational Reports

Fire Chief

a. Fire Chief's Activity Memo March

FC Spradley reviewed activities for the month of March. General discussion followed regarding SAFER Grant and Co-Gen contract. Chief mentioned that the Deputy Fire Marshal position has been posted and the first review of applications will be on May 7th.

b. Thank you Notes

Division Chief—Operations

a. DC-Operations Activity Memo March

DC Hitchcock reported 5-7 structure fires in March. DC Hitchcock and DC Brown have been focused on training needs for the District and labor negotiations. He discussed the TeleStaff upgrade and upcoming training on new system capabilities.

b. Incident Activity through March 30, 2019

DC Hitchcock provided a general review of the Incident Activity Report.

Division Chief - EMS

a. DC-EMS Activity Memo March

DC Brown reported that the SAFER Grant application was completed. He assisted Bonanza Ambulance this past month with an RFP. The EMS testing process was completed and conditional offers were made to two Paramedics and two EMTs. General discussion followed.

b. May 2019, Training Calendar

Division Chief - Fire Marshal

a. FM Community Activity Memo March

FM Thueson commented on the IAFC Wildland Interface Conference in Reno, NV as being timely due to the current county ordinance and coordination with the Building Department. FM Thueson mentioned his meeting with Basin Alarm and subsequent reporting through the Compliance Engine. General discussion followed. He has been working closely with HR to develop the Deputy Fire Marshal job description and posting. First review of applications will be on May 7th with an anticipated assessment center in June.

11. Public Comment

BC Bishop introduced C Shift, Station 3 personnel. The crew's longevity ranged from less than one year to 30 years. Captain Ryan Dickerson was also present and expressed his appreciation for each team member and their dedication to the profession, as well as, KCFD1.

12. Adjourn and move into Executive Session (*The Board will not reconvene to regular session.*)

Motion to adjourn by Secretary Treasurer Thomas, seconded by Director Palmer, motion carried unanimously.


The regular meeting was adjourned to Executive Session at 7:08 p.m.

13. Executive Session

Under section 192.660 (2) (d) to conduct deliberations with person designated by the governing body to carry on labor negotiations; and 192.660 (2) (g) preliminary negotiations involving trade or commerce.

The next regularly scheduled meeting of the Klamath County Fire District No. 1 Board of Directors will be at the Central Fire Station, 143 N. Broad Street, Klamath Falls, OR 97601 on Tuesday, May 21, 2019, at 6:00 p.m.

BOARD MEMBER SIGNATURES




PRESIDENT



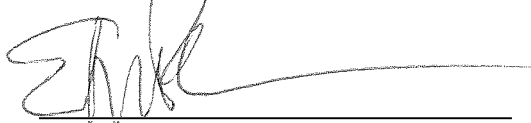
VICE-PRESIDENT



SECRETARY / TREASURER



DIRECTOR



DIRECTOR