

**Board of Directors  
Minutes**

**Regular Meeting**

**January 15, 2013**

Pursuant to the proper public notice, a regular meeting of the Board of Directors of Klamath County Fire District No. 1 was held at the Central Fire Station, 143 N Broad Street, Klamath Falls, OR 97601.

**Members Present:** Gloria Storey, President  
Bill Gourley, Vice President  
Rod Green, Secretary-Treasurer  
Tom Ludlow, Director

**Members Absent:** Mike Jones, Director

**1. Call Meeting to Order**

President Storey called the meeting to order at 7:00pm.

**2. Pledge of Allegiance**

President Storey led the Board and attendees in the Pledge of Allegiance.

**3. Approval of the Agenda**

Vice President Gourley made a motion to approve the agenda, seconded by Secretary-Treasurer Green, carried unanimously.

**4. Public Comment**

There were no public comments.

**5. Executive Session:**

The Board of Directors adjourned to Executive Session at 7:02pm under section 192.660 (2) (b)... to hear complaints or charge brought against a public officer, employee, or staff member or individual agent who does not require an open hearing, section 192.660 (2) (f) to consider information or records that are exempt by law from public inspection, and section 192.660 (2) (h) to consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed.

The Board of Directors reconvened to Regular Session at 8:11pm.

President Storey made a statement that there was no decision made during Executive Session. Vice President Gourley made a motion to deny the Association's Grievance 12-03 and authorize the Chair to issue a written decision in accordance with Step III of the grievance procedures, seconded by Director Ludlow, carried unanimously.

**6. Financial Reports**

**a. December 2012 Report**

Phil Hull presented the December 2012 Financial Report. He indicated 50% of the Fiscal Year has elapsed. Revenue is at 79.8% and Expenditures are at 54.4%. He continued through the detailed report. Operations is at 54.4% expended, Prevention is at 57.2%, Administration is at 50.4%, Training is at 17.9%, and Hazardous Materials is at 47.3%. President Storey asked about the PERS and the PERS Pickup. Phil indicated that these are increased due to the amount of overtime. Vice President Gourley

made a motion to accept the December 2012 Financial Report, seconded by Secretary-Treasurer Green, carried unanimously.

## **7. Action Items**

### **a. Resolution 13-01 Extending Worker's Compensation to Volunteers**

Vice President Gourley made a motion to read Resolution 13-01 by title only, seconded by Secretary-Treasurer Green, carried unanimously. Stacy Brainard read the resolution by title. This is a Resolution extending Workers' Compensation coverage to volunteers of Klamath County Fire District No. 1. Secretary-Treasurer Green made a motion to accept Resolution 13-01, seconded by Vice President Gourley, carried unanimously.

### **b. Approval of the November 20<sup>th</sup> Regular Meeting Minutes**

Tabled due to lack of a quorum from the November 20<sup>th</sup> meeting.

### **c. Approval of the December 18<sup>th</sup> Regular Meeting Minutes**

Vice President Gourley made a motion to accept the minutes, seconded by Secretary-Treasurer Green, carried unanimously.

### **d. Ratification of the December 2012 Bills**

Secretary-Treasurer Green made a motion to ratify the December 2012 bills, seconded by Vice President Gourley, carried unanimously.

## **8. Informational Reports**

### **Administration**

#### **a. Update on the A.R.R.A. Fire Station Construction Grant**

Chief Wenzel reviewed Project Manager Kenworthy's report. He indicated that the crews are scheduled to move in February 18<sup>th</sup>. The power and the heat have been reconnected and are currently running to the building.

#### **b. December Web Site Statistics**

The Board reviewed the December web site statistics.

#### **c. Thank You Letter(s) Received**

There was one letter received over the last month.

#### **d. January Fire Chief's Community Activity Memo**

Chief Wenzel presented his monthly activity report. The Board did not have any questions regarding his report.

#### **e. Other reports of the Fire Chief**

Chief Wenzel reported that the OFCA has established a task force to analyze the new ISO rating system. They have sent out a questionnaire to all the Fire Chiefs.

### **Operations**

#### **a. Incident Activity through December 31, 2012**

Chief Spradley reviewed the 2012 Incident activity report. He indicated that calls were up 9% this year.

**b. Total Incidents 2008-2012**

Chief Spradley reported that the highest number of runs were in 2008, previous to 2012. The 6,041 call volume for 2012 was the highest ever.

**c. January Operations Chief Community Activity Memo**

Chief Spradley presented his monthly report. He pointed out that Captain Larry Burg retired December 30, 2012. He also reported that the Fire District will be conducting a Captains promotional process in March or April.

**Training/Ambulance**

**a. January Training Calendar**

Chief Keady was able to answer President Storey's questions regarding specific items on the monthly calendar.

**b. December 2012 Training Statistics**

The Board reviewed the December 2012 training statistics.

**c. 2012 Overall Training Statistics**

Chief Keady presented the overall training statistics for 2012.

**d. January Training Chief Community Activity Memo**

Chief Keady answered President Storey's questions regarding his monthly activity memo.

**e. December 2012 EMS Billing Reports**

Chief Keady reported that Ambulance Billing has not been able to bill Medicare for the last couple of weeks due to paperwork that is pending.

**Prevention**

**a. January Fire Marshal Community Activity Memo**

Chief Rice presented his monthly activity report. President Storey asked about the fire alarms at Aqua Glass. Chief Rice reported that, due to broken sprinkler pipes, there have been several automatic fire alarms.

**b. 2012 Incident Report**

The Board reviewed an overall report of 2012 fires.

**c. Occupancies Inspected Report**

Chief Rice created a report on occupancy inspections over the past five years.

**9. Adjourn**

The Board adjourned at 8:40pm to Executive Session.

**10. Executive Session:** *Under section 192.660 (2) (d) to conduct deliberations with the persons designated by the governing body to carry on labor negotiation, 192.660 (2) (e) to deliberate with persons designated by the governing body to negotiate real property transactions, and section 192.660 (2) (h) to consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed.*

**The next regularly scheduled meeting of the Klamath County Fire District No. 1 Board of Directors will be at the Central Fire Station, 143 N. Broad Street, Klamath Falls, OR 97601 on Tuesday, February 19, 2013 at 7:00 PM.**

**BOARD MEMBERS SIGNATURES**

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**PRESIDENT**

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**VICE-PRESIDENT**

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**SECRETARY / TREASURER**

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**DIRECTOR**

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**DIRECTOR**