

**Board of Directors
Minutes**

Special Meeting

May 31, 2011

Pursuant to the proper public notice, a special meeting of the Board of Directors of Klamath County Fire District No. 1 was held at The Center for Occupational Health, 2621 Crosby Ave., Klamath Falls, OR 97603

Members Present: Gloria Storey, President
Alan Scott, Vice President
Rod Green, Secretary-Treasurer

Members Absent: Mike Jones, Director
Bill Gourley, Director

1. Call Meeting to Order

President Storey called the meeting to order at 7:03pm.

2. Pledge of Allegiance

President Storey led the Board and attendees in the Pledge of Allegiance.

3. Approval of the Agenda

Vice President Scott made a motion to approve the agenda, seconded by Secretary-Treasurer Green, carried unanimously.

4. Public Comment

There were no public comments.

5. Action Items

At this time, the Board is now acting as Contract Review Board and will take up the matters of:

a. Authorization for Chief Wenzel, or his designee, to sign a contract for Asbestos Abatement at Station 6

Vice President Scott asked Attorney Hedlund if he had reviewed this contract. He indicated that he has reviewed it and all of his suggested changes have been made, with the exception of the profit margin. Chief Kenworthy commented that, of the three bids received, this was the lowest bid. He was not able to negotiate the profit margin down and he felt that the profit margin was reasonable. Vice President Scott asked what would happen if the contractor discovered more asbestos than what is believed to be in the building. Chief Kenworthy reported that the cost of the contract would increase. Vice President Scott is concerned that all the asbestos gets removed prior to personnel being in the building. Chief Kenworthy commented that the contractor is required to go through and "Air Clearance Process" prior to the asbestos removal job being completed.

President Storey indicated that Exhibit A was not included in the Board packet. Chief Kenworthy replied that it is a large document and he did not feel the board needed copies. He has reviewed this Exhibit and is comfortable with everything in it. Secretary-Treasurer Green indicated that everything

appears to be in order with this contract. Secretary-Treasurer Green made a motion to authorize Chief Wenzel, or his designee, to sign a contract for Asbestos Abatement at Station 6, seconded by Vice President Scott, carried unanimously.

At this time, the Board is no longer acting as the Contract Review Board and the next item on the agenda is:

b. Employment Agreement with Jim Kenworthy

The Board reviewed the proposed Employment Agreement with Jim Kenworthy. This agreement has been worked out through the Fire Chief, Attorney, and Jim Kenworthy. Basically, it states that Jim will work 24 hours a week, mainly Tuesdays, Wednesday, and Thursdays. This will also decrease his salary and benefits by 40%. He will no longer be the Fire Marshal; he will be working on special projects. Secretary-Treasurer Green made a motion to authorize Chief Wenzel, or his designee, to sign the Employment Agreement with Jim Kenworthy, seconded by Vice President Scott, carried unanimously.

6. Informational Items

a. Health Insurance Renewal

Chief Spradley reported that OFCA did vote to allow an association type pooling for insurance. The Insurance Committee is waiting to see the outcome of this before presenting anything to the Board. Chief Spradley reported that the Insurance Committee is meeting on June 20th and should have something for the June 21st Board Meeting.

7. Adjourn

The Board adjourned to Executive Session at 7:22pm.

The next regularly scheduled meeting of the Klamath County Fire District No. 1 Board of Directors will be at The Center for Occupational Health, 2621 Crosby Ave., on Tuesday, June 21, 2011 at 7:00 PM.

BOARD MEMBERS SIGNATURES

PRESIDENT

VICE-PRESIDENT

SECRETARY / TREASURER

DIRECTOR

DIRECTOR