

Klamath County Fire District No. 1
Board of Directors
Regular Meeting Minutes
6 p.m., Tuesday, October 17, 2017
Central Fire Station
143 N. Broad Street, Klamath Falls, OR 97601

1. Call Meeting to Order

President Storey called the meeting to order at 6 p.m.

2. Pledge of Allegiance

President Storey led the Board and attendees in the Pledge of Allegiance.

3. Swearing In of Newly Elected Board of Director

Director Ernest Palmer was administered the Oath of Office by Fire Chief, John Spradley.

4. Roll Call of Directors

Phil Hull took roll call of the Directors:

Members Present:

Gloria Storey, President

Mike Jones, Vice President

Dennis Thomas, Secretary-Treasurer

Gene Rogers, Director

Ernest Palmer, Director

5. Approval of the Agenda

Item 16, Executive Session was removed from the Agenda.

Vice President Jones made a motion to approve the Agenda as corrected, seconded by Secretary-Treasurer Thomas, carried unanimously.

6. Public Comments

N/A

7. Approval of Minutes

a. September 19, 2017, Regular Meeting Minutes

Secretary-Treasurer Thomas made a motion to approve the September 2017, Regular Meeting Minutes, seconded by Vice President Jones, carried unanimously.

8. Financial Reports

a. September 2017, Report

Finance Office Hull presented the September 2017, Financial Report. Revenue is at 7% while expenditures are at 17.7% with 25% of the Fiscal year complete.

President Storey inquired as to why Acting in Capacity Pay and Overtime are at 25%. Chief Spradley indicated use of accrued time off is highest through the summer and the trend is normal.

President Storey inquired if the expenses for the crew that was called to California will be reimbursed. Chief Spradley advised that all personnel expenses would be reimbursed including the rate for a Type 1 engine. Director Rogers made a motion to approve the September Financial Report, seconded by Vice President Jones, carried unanimously.

9. Ratification of September 2017, Bills

Vice President Jones made a motion to approve the ratification of the September 2017, Bills, seconded by Secretary-Treasurer Thomas, carried unanimously.

10. September 2017, EMS Billing Report

DC Brown presented the September 2017, EMS Billing Report.

Secretary-Treasurer Thomas made a motion to approve the September 2017, EMS Billing Report, seconded by Vice President Jones, carried unanimously.

11. Old Business

a. Spring Street Urban Renewal District (SSURD) Update

Chief Spradley indicated that the City of Klamath Falls responded to the District's letter regarding the SSURD. There was discussion regarding the meeting that Chief Spradley attended. President Storey voiced concern that the City is not addressing dedicated parking. Further discussion resulted in consensus and that the District will need to follow this issue closely as the project progresses to make sure this concern is addressed. No action at this time. Chief Spradley will keep the Board updated on the development.

12. New Business

a. Approval of 2017-2019 OSFM HazMat Team Contract (Board acting as a Contract Review Board)

This is the contract for the Hazmat Team, which is renewed every two (2) years. The contract has been reviewed by Attorney Hedlund.

Vice President Jones made a motion to approve Chief Spradley to sign the OSFM HazMat Team Contract, seconded by Secretary-Treasurer Thomas, carried unanimously.

b. Memorandum of Agreement Klamath Basin Public Safety Training Center (KCC)

Chief Spradley indicated that Attorney Hedlund had not been able to review the agreement prior to the meeting and requested the Board approve signing the agreement after Attorney review. There was discussion regarding the KCC programs.

Secretary-Treasurer Thomas inquired to what is expected of the District. Chief Spradley indicated the District would assist in providing instructors, at times allow training to occur at District facilities and provide management assistance as industry experts.

President Storey had a concern with page 28 and the protection of District assets; she believes there should be a paragraph added for this. Chief Spradley expressed he would have Attorney Hedlund review the document before entering into the agreement.

Vice President Jones made a motion to approve Chief Spradley to enter into the agreement with KCC after attorney review, seconded by Director Rogers, carried unanimously.

13. Informational Reports

Fire Chief

a. Fire Chief's Community Activity Memo

Chief Spradley reported on monthly activity and answered questions.

b. Other Updates

Operations Chief Matt Hitchcock will start on December 1, 2017.

Operations

a. Incident Activity through September 30, 2017

DC Brown reviewed the activity report. There were a few fires during the month. An MVA occurred early in the month which required significant extrication.

- b. Captains Recruitment
The posting is out. The job description was reviewed and updated to include an increase in minimum requirements to Firefighter II and intention is increase the requirements for future processes as well.
- c. Firefighter Recruitment
The posting is out and includes an added exercise, the Ladder Climb. Based on the SAFER Grant there are three (3) positions to fill for January 1, 2018. The list will be good for a minimum of one (1) year.

Training

- a. October 2017, Training Calendar
DC Brown noted that Hazmat IQ took place during the month along with burn regulation training.

Prevention

- a. Fire Marshal Community Activity Memo
DC Andresen was not present. The report was reviewed, and Fire Safety Week was highlighted, with the Open House attracting over 400 people and 3114 crew assisted the Red Cross with installing 60 smoke detectors in homes.

EMS


- a. DC-EMS Activity Memo
DC Brown highlighted his attendance at the EMS Forum in Redmond in which he learned of developments in the state-wide protocols. He also attended the EMS Conference in Bend to recruit for EMS personnel.
- b. EMS Recruitment Update
See DC-EMS Activity Memo.

14. Public Comment
N/A

15. Adjourn
Vice President Jones made a motion to adjourn at 7:04 p.m., Director Rogers seconded, carried unanimously.

The next regularly scheduled meeting of the Klamath County Fire District No. 1 Board of Directors will be at the Central Fire Station, 143 N. Broad Street, Klamath Falls, OR 97601 on Tuesday, November 21, 2017, at 6 p.m.

BOARD MEMBERS SIGNATURES



PRESIDENT

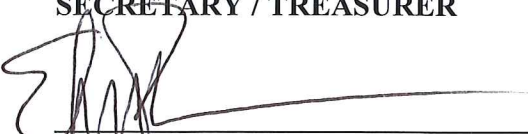
VICE-PRESIDENT



SECRETARY / TREASURER



DIRECTOR



DIRECTOR