

**Board of Directors
Minutes**

Regular Meeting

June 17, 2015

Pursuant to the proper public notice, a Regular Meeting of the Board of Directors of Klamath County Fire District No. 1 was held at the Central Fire Station, 143 N Broad Street, Klamath Falls, OR 97601.

1. Call Meeting to Order

President Storey called the meeting to order at 7:00pm.

2. Pledge of Allegiance

President Storey led the Board and attendees in the Pledge of Allegiance.

3. Roll Call of Directors

Stacy Brainard took roll call of the Directors:

Members Present: Gloria Storey, President
Dennis Thomas, Secretary-Treasurer
Mike Jones, Director

Members Absent: Bill Gourley, Vice President
Tom Ludlow, Director

4. Approval of the Agenda

Secretary-Treasurer Thomas made a motion to approve the agenda, seconded by Director Jones, carried unanimously.

5. Public Comments

There were no public comments.

6. Public Hearings

a. Budget for Fiscal Year for 2015-2016

Phil Hull presented the budget for Fiscal Year 2015-2016 as approved by the Budget Committee. He requested that no changes be made and asked that the Board adopt the budget as approved. There were no questions or discussion regarding the presented budget.

7. Presentation regarding potential Joint Training Center with KCC/OSU/OIT – Daniel Leavell

Daniel Leavell was not present at the meeting. Fire Chief Spradley gave a brief report on the joint training center that is being worked on out at Klamath Community College. He reported that there may be an announcement about this training facility, and the degrees that may be offered, in the next week.

8. Approval of Minutes

a. May 20th Regular Session Minutes

Director Jones made a motion to approve the minutes, seconded by Secretary-Treasurer Thomas, carried unanimously.

9. Financial Reports

a. May 2015 Report

Phil Hull presented the financial report for the month of May. He pointed out that Revenue is at 98.5% and Expenditures are at 89.5%, at 92% of the way through the fiscal year. He continued through the report, answering a few questions from the Board members. After reviewing the financial report, Director Jones made a motion to approve the May report, seconded by Secretary-Treasurer Thomas, carried unanimously.

b. Ratification May 2015 Bills

The Board discussed notifying them when large checks of \$50,000 or more are written. Phil agreed that when a large check is issued, he will email the Board members and let them know. Secretary-Treasurer Thomas made a motion to ratify the May bills, seconded by Director Jones, carried unanimously.

c. May EMS Billing Report

Chief Keady was not present at the meeting. Chief Spradley presented the EMS Billing report for the month of May. There were no questions on the report. Director Jones made a motion to accept the May EMS Billing Report, seconded by Secretary-Treasurer Thomas, carried unanimously.

10. Old Business

a. Report on the Potential Levy

Chief Spradley reported that he and Phil have been in contact with David Ulbricht with Charter Municipal Advisory Group, LLC. regarding writing a message for the November levy. This levy will include apparatus only. Chief Spradley will bring a message back to the Board for the July meeting. In addition, ZCS is continuing to work on the Station 1 remodel plans and the Seismic Rehabilitation Grant Program.

11. New Business

a. Resolution 15-01 – Adopting Fiscal Year 2015-2016 budget, appropriating expenditures, imposing and categorizing the tax

Stacy Brainard read Resolution 15-01. This is a resolution Adopting the Budget: Be it resolved that the Board of Directors of the Klamath County Fire District No. 1, a rural fire protection district, hereby adopts the budget for fiscal year 2015-2016 in the total of \$9,927,908 now on file at the administrative office of Klamath County Fire District No. 1. Making Appropriations: Be it resolved that the amounts for the fiscal year beginning July 1, 2015, and for the purposes shown below are hereby appropriated. General Fund, Total \$9,734,168; Leave Reserve Fund, Total \$43,740; and Debt Service Fund, Total \$146,575. Imposing the Tax: Be it resolved that the Board of Directors of Klamath County Fire District No. 1 hereby imposes the taxes provided for in the adopted budget at the rate of \$2.8822 per \$1,000 of assessed value for operations and that these taxes are hereby imposed and categorized for the tax year 2015-2016 upon the assessed value of all taxable property within the district. Categorizing the Tax: General Government Limitation, General Fund \$2.8822/\$1,000. Secretary-Treasurer Thomas made a motion to adopt the budget for Fiscal Year 2015-2016, seconded by Director Jones, carried unanimously. Director Jones made a motion to impose the tax, seconded by Secretary-Treasurer Thomas, carried unanimously. Secretary-Treasurer Thomas made a motion to categorize the tax, seconded by Director Jones, carried unanimously.

b. Resolution 15-02 – Authorizing a Transfer of Appropriation Authority

Secretary-Treasurer Thomas made a motion to read Resolution 15-02 by title only, seconded by Director Jones, carried unanimously. Stacy Brainard read the Resolution by title only. This is a Resolution authorizing the transfer of appropriation authority, for the General Fund, for fiscal year 2014-2015. Secretary-Treasurer Thomas made a motion to accept Resolution 15-02, seconded by Director Jones, carried unanimously.

c. Approval of the 2015-2016 Health Insurance Renewal with Regence

Chief Spradley presented the 2015-2016 health insurance renewal recommendation from the Insurance Committee. After reviewing the proposals for the next year, it was determined that the current Regence plan would be available again, at a 3% reduction from the previous year's price. This would roughly be a \$28,000 savings from last year. Secretary-Treasurer Thomas made a comment that he would like to see the Fire District start the renewal process earlier next year. Director Jones made a motion to authorize Chief Spradley to sign the health insurance renewal papers with Regence, seconded by Secretary-Treasurer Thomas, carried unanimously.

11. Informational Reports

Administration

a. Thank You Letters Received

The Board reviewed the letters received over the past month.

b. Fire Chief's Community Activity Memo

Chief Spradley presented his monthly report. He gave the board a brief report on personnel who have reached milestones with the Fire District. He also reported that the newest Paramedic employee was hired on June 15th. The Fire District will be running another Paramedic testing process during the summer.

c. Other reports of the Fire Chief

Chief Spradley reported that he is working on the Operations Chief job posting. He also reported that Captain Leslie has received the generator for the Central Fire Station. The Fire District has been awarded an Assistance to Firefighter Grant that Captain Simonson and Celeste Aldinger headed up. This grant will put mobile data terminals on all of the apparatus. The grant award was for around \$56,000. Chief Spradley then reported that Fire Marshal Rice has submitted his retirement notice to the Fire District, effective Friday, June 19th. He will be moving over to the State Fire Marshals office in the role of the Klamath/Lake County Deputy Fire Marshal. The Fire District will now be working on a posting for a Fire Marshal position.

Operations

a. Incident Activity through May 31, 2015

Call Volume continues to increase. There is currently a 12% increase over this time last year.

Training/Ambulance

a. June Training Calendar

The Board reviewed the June training calendar.

b. May Training Statistics

Training hours were down for the month of May.

c. Training Chief Community Activity Memo

Chief Spradley was able to answer the Board’s questions regarding Chief Keady’s monthly report.

Prevention

a. Fire Marshal Community Activity Memo

Fire Marshal Rice presented his monthly report. He thanked the Board for the opportunity to spend the last 31 years with Fire District No. 1. He is looking forward to using his skills to help out other departments in Klamath and Lake Counties. President Storey commended him for the dedication and service to Fire District No. 1.

13. Public Comment

There were no public comments.

14. Adjourn to Executive Session

Secretary-Treasurer Thomas made a motion to adjourn the Regular Board meeting, seconded by Director Jones, carried unanimously. The Board adjourned to Executive Session at 8:08pm under section 192.660 (2) (d) to conduct deliberations with the persons designated by the governing body to carry on labor negotiation and under section 192.660 (2) (e) real property transactions.

The next regularly scheduled meeting of the Klamath County Fire District No. 1 Board of Directors will be at the Central Fire Station, 143 N. Broad Street, Klamath Falls, OR 97601 on Wednesday, July 15, 2015 at 7:00 PM.

BOARD MEMBERS SIGNATURES

PRESIDENT

VICE-PRESIDENT

SECRETARY / TREASURER

DIRECTOR

DIRECTOR