

**Board of Directors
Minutes**

Regular Meeting

September 24, 2014

Pursuant to the proper public notice, a regular meeting of the Board of Directors of Klamath County Fire District No. 1 was held at the Central Fire Station, 143 N Broad Street, Klamath Falls, OR 97601.

1. Call Meeting to Order

President Storey called the meeting to order at 7:02pm.

2. Pledge of Allegiance

President Storey led the Board and attendees in the Pledge of Allegiance.

3. Roll Call of Directors

Stacy Brainard took roll call of the Directors.

Members Present:

Gloria Storey, President
Bill Gourley, Vice President
Dennis Thomas, Secretary-Treasurer
Mike Jones, Director
Tom Ludlow, Director (by phone)

Members Absent:

None

4. Approval of the Agenda

Vice President Gourley made a motion to approve the amended agenda, seconded by Director Jones, carried unanimously.

5. Public Comments

There were no public comments.

6. Approval of Minutes

a. August 20th Regular Session Minutes

Secretary-Treasurer Thomas made a motion to accept the minutes, seconded by Director Ludlow, carried unanimously from those present at the August 20th Regular meeting.

7. Financial Reports

a. August 2014 Report

Phil Hull presented the August financial report. He reported that Revenue is currently at 5.3% and Expenditures are at 13.8%, at 17% of the way through the Fiscal Year. Phil pointed out that the Fire District should receive a total of \$147,000 this fiscal year from the 2009 SAFER grant, a portion of which was already accounted for in the 2011-2012 fiscal year. He also reported that EMS Revenue is tracking higher than projected so far this year. Phil continued through the Expenditures by Division, answering questions from the Board as he went. Fire Chief Spradley reported that overall expenditures are about \$90,000 less than this time last year. He also pointed out that EMS Medical Revenue is about \$65,000 more than this time last year. Basically, the Fire District is trending better in Revenue at this time. In addition, Operations Overtime is \$102,000 less than the same time period last year. Vice President Gourley made a motion to accept the August 2014 Financial report, seconded by Secretary-Treasurer Thomas, carried unanimously.

b. Ratification of August 2014 Bills

Vice President Gourley made a motion to ratify the August bills, seconded by Director Jones, carried unanimously.

c. August EMS Billing Report

Chief Keady presented the EMS Billing report. He reiterated that Revenue is up for this fiscal year. President Storey asked what the “Zero Balance Cal” line item is for. Chief Keady was not sure, but will research this and report back to her. Vice President Gourley made a motion to accept the August EMS Billing report, seconded by Secretary-Treasurer Thomas, carried unanimously.

8. Old Business

a. Update on Fire District Evaluation

Chief Spradley reported that he has been in contact with Emergency Services Consulting International (ESCI). ESCI indicated that the Fire District will have a draft evaluation by the end of September. At that point, the Project Team will be pulled together to review the draft. When the evaluation is complete, Chief Spradley will invite ESCI to come down and formally present the report to the Board. President Storey commented that she would like the Board to receive the final evaluation prior to the presentation so that the members have time to review before the presentation.

9. New Business

There was no New Business.

10. Informational Reports

Administration

a. August Web Site Statistics

The Board reviewed the August Web Site statistics. The majority of people visiting the web site over the last month were looking for information on the local wildland fires.

b. Thank You Letters

The Board was presented with the one thank you letter received over the past month.

c. Fire Chief’s Community Activity Memo

Chief Spradley presented his activity report for the month. President Storey asked a few questions on the report. Chief Spradley provided more information regarding her questions. Chief Spradley also reported that Brian Ipsen from FEMA Region 10 was in town to teach a class and was able to take a tour of Station 3 while he was here.

d. Other reports of the Fire Chief

Chief Spradley reported that he has not received any input from the County regarding the Wocus Road Station. The price on the building has been reduced, but there just has not been much interest in real estate right now. He reported that the contract with ODF for the rental of Station 5 has been paid, and seems to be working out very well for the summer. ISO has made several changes in their grading schedule and will be working with the Fire District this fall to reevaluate the Fire District, which could result in some significant changes for the patrons of the Fire District. The Battalion Chief Promotional Exam is scheduled for October 13th and 16th. There are three candidates participating in the process. Management continues to work on a Personnel/HR Manual.

Operations

a. Incident Activity through August 31, 2014

The Board reviewed the Incident Activity report through August. Calls continue to increase this year over last year. There were a couple of building fires over the past month. In addition, there was a HazMat call at the local rail yard.

Training/Ambulance

a. September Training Calendar

The Board reviewed the training calendar for the month of September.

b. August Training Statistics

Training hours were down for the month of August.

c. Training Chief Community Activity Memo

Chief Keady reviewed his month activity report. In addition to his written report, he also reported that the doctors in the ER have commented twice over the past week on calls that Fire District crews responded to where our personnel have made a significant positive difference in the outcome of the patient. Chief Keady has followed up with all personnel involved, letting them know about the good job they are doing. Chief Keady also reported that he has participated in meetings with KCC and OSU for a Bachelor’s Degree program offered locally. Finally, Chief Keady gave a report on the Training Program created for each position at Fire District No. 1.

Prevention

a. Fire Marshal Community Activity Memo

Chief Rice presented his monthly report. He commented on several fires that he has looked at over the past month. In addition, he is working with the District Attorney’s office regarding arson charges for a couple of these fires. Chief Rice also reported that building permits for single family dwellings are up, and that there are several commercial building remodels currently in progress.

11. Public Comment

There were no public comments.

12. Adjourn

The Board adjourned at 8:00pm.

The next regularly scheduled meeting of the Klamath County Fire District No. 1 Board of Directors will be at the Central Fire Station, 143 N. Broad Street, Klamath Falls, OR 97601 on Wednesday, October 22, 2014 at 7:00 PM. NOTE: This meeting has been moved back one week due to a conflict with the Battalion Chief Promotional Exam testing on October 16, 2014.

BOARD MEMBERS SIGNATURES

PRESIDENT

VICE-PRESIDENT

SECRETARY / TREASURER

DIRECTOR

DIRECTOR