

**Board of Directors  
Minutes**

**Regular Meeting**

**July 16, 2014**

Pursuant to the proper public notice, a regular meeting of the Board of Directors of Klamath County Fire District No. 1 was held at the Central Fire Station, 143 N Broad Street, Klamath Falls, OR 97601.

**Members Present:** Gloria Storey, President  
Dennis Thomas, Director  
Mike Jones, Director

**Members Absent:** Bill Gourley, Vice President  
Tom Ludlow, Secretary-Treasurer

**1. Call Meeting to Order**

President Storey called the meeting to order at 7:00pm.

**2. Pledge of Allegiance**

President Storey led the Board and attendees in the Pledge of Allegiance.

**3. Approval of the Agenda**

President Storey added item 8b. Election of Officers. Director Thomas made a motion to approve the amended agenda, seconded by Director Jones, carried unanimously.

**4. Public Comments**

There were no public comments.

**5. Approval of Minutes**

**a. April 18<sup>th</sup> Work Session Minutes**

Director Thomas made a motion to accept the minutes, seconded by President Storey, carried unanimously from those present at the April 18<sup>th</sup> Work Session.

**b. May 21<sup>st</sup> Regular Session Minutes**

President Storey made a motion to accept the minutes, seconded by Director Jones, carried unanimously from those present at the May 21<sup>st</sup> Regular meeting.

**c. June 18<sup>th</sup> Regular Session Minutes**

Director Thomas made a motion to accept the minutes, seconded by President Storey, carried unanimously from those present at the June 18<sup>th</sup> Regular meeting.

**6. Financial Reports**

**a. June 2014 Report**

Phil Hull presented the June 2014 Financial Report. At 100% of the way through the Fiscal Year, Revenue is at 98.4% and Expenditures are at 94.4%. Director Jones asked what the balance leftover at the end of the fiscal year is. Phil replied that the number will change by the end of the audit, but the preliminary carryover is \$625,118.48. Fire Chief Spradley commended all employees on this accomplishment. Director Jones made a motion to accept the June 2014 Financial report, seconded by Director Thomas, carried unanimously.

**b. Ratification of June 2014 Bills**

Director Jones made a motion to ratify the June bills, seconded by Director Thomas, carried unanimously.

### **c. June EMS Billing Report**

Chief Keady was not present at the meeting. President Storey asked why the Time Pay Accounts line item on the Aging Summary was so high. Chief Spradley will verify that this is an accurate number. President Storey had a couple of other questions that Chief Spradley will follow up on with Chief Keady. Director Thomas made a motion to accept the June EMS Billing report, seconded by Director Jones, carried unanimously.

## **7. Old Business**

### **a. Update on Fire District Evaluation**

Chief Spradley reported that Emergency Services Consulting International has sent back a set of data based on the information they collected. The project team will need to meet to review this information to make sure the data is correct and the project team agrees with it. ESCI is also looking for additional information on ISO and the Fire District's rating. Chief Rice and Chief Spradley are working on this. ESCI is anticipating having a completed report in September.

## **8. New Business**

### **a. Collection of Director's "Statement of Acknowledgement" per Board Policy 3.3 Director Code of Conduct and Board Policy 3.4 Director Conflict of Interest**

Directors Storey, Jones, and Thomas submitted their Statement of Acknowledgment, per Board Policy 3.3 Director Code of Conduct and Board Policy 3.4 Director Conflict of Interest.

### **b. Election of Board Officers**

President Storey made a motion to keep the Board officers the same, except replace Director Ludlow with Director Thomas for Secretary-Treasurer, seconded by Director Jones, carried unanimously.

## **9. Informational Reports**

### **Administration**

#### **a. June Web Site Statistics**

The Board reviewed the June web site statistics.

#### **b. Thank You Letter(s) Received**

The Fire District received a thank you letter from Retired Captain Rob McGregor's family for all the support during their difficult time. In addition, a thank you letter from the MDA showed that Fire District No. 1 set a record this year, raising over \$22,500 this year for the Fill the Boot. Director Thomas also thanked the crews for the station tour on the 4<sup>th</sup> of July with his grandson.

#### **c. Fire Chief's Community Activity Memo**

Chief Spradley reported that 4<sup>th</sup> of July was fairly busy this year. There was a significant fire on Algoma, which began about 15 minutes prior to the fireworks show at Veteran's Park. He also commented on preparations for the upcoming fire season. Chief Spradley has been working on a review of tax collection history for some properties on Hwy 140 W, as there has been some indication that some properties may not have been assessed taxes for fire protection. In addition, Fire Marshal Rice and Chief Spradley have been reviewing properties being annexed by the City in the Stewart Lennox area. Chief Spradley reported that the District has officially posted the upcoming Battalion Chief Promotional Exam.

#### **d. Other reports of the Fire Chief**

Chief Spradley had no other reports.

### **Operations**

#### **a. Incident Activity through June 30, 2014**

Chief Spradley reported that incident numbers continue to be higher than last year.

**Training/Ambulance**

**a. July Training Calendar**

The Board reviewed the training calendar for the month of July.

**b. June Training Statistics**

Actual training hours were less than projected for the month.

**c. Training Chief Community Activity Memo**

President Storey had several questions on Chief Keady's report. Chief Spradley was able to answer all of them for her.

**Prevention**

**a. Fire Marshal Community Activity Memo**

Chief Rice presented his monthly report. President Storey had a couple of questions regarding Chief Rice's report. He reported on a few of the meetings and trainings he attended this past month. President Storey had questions about the hydrants at Running Y and Chief Rice was able to clarify for her.

**10. Adjourn to Executive session**

Director Jones made a motion to adjourn to Executive Session at 7:56pm, seconded by Director Thomas, carried unanimously.

**11. Executive Session: *Under section 192.660 (2) (e) real property transactions and 192.660 (2) (i) performance evaluation of a public officer or employee.***

**The next regularly scheduled meeting of the Klamath County Fire District No. 1 Board of Directors will be at the Central Fire Station, 143 N. Broad Street, Klamath Falls, OR 97601 on Wednesday, August 20, 2014 at 7:00 PM.**

**BOARD MEMBERS SIGNATURES**

\_\_\_\_\_  
**PRESIDENT**

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**VICE-PRESIDENT**

\_\_\_\_\_  
**SECRETARY / TREASURER**

\_\_\_\_\_  
**DIRECTOR**

\_\_\_\_\_  
**DIRECTOR**