

**Board of Directors
Minutes**

Regular Meeting

May 21, 2014

Pursuant to the proper public notice, a regular meeting of the Board of Directors of Klamath County Fire District No. 1 was held at the Central Fire Station, 143 N Broad Street, Klamath Falls, OR 97601.

Members Present: Gloria Storey, President
Tom Ludlow, Secretary-Treasurer
Mike Jones, Director

Members Absent: Bill Gourley, Vice President
Dennis Thomas, Director

1. Call Meeting to Order

President Storey called the meeting to order at 7:02pm.

2. Pledge of Allegiance

President Storey led the Board and attendees in the Pledge of Allegiance.

3. Approval of the Agenda

Director Jones made a motion to approve the agenda, seconded by Secretary-Treasurer Ludlow, carried unanimously.

4. Public Comments

There were no public comments.

5. Approval of Minutes

a. April 18th Work Session Minutes

These minutes were tabled due to lack of a quorum from the work session.

b. April 23rd Regular Meeting Minutes

Secretary-Treasurer Ludlow made a motion to accept the minutes, seconded by Director Jones, carried unanimously.

c. April 28th Work Session Minutes

These minutes were tabled due to lack of a quorum from the work session.

6. Financial Reports

a. April 2014 Report

Phil Hull presented the April Financial report. He reported that Revenue is at 90.7% and Expenditures are at 79.5%, at 83% of the way through the fiscal year. Phil continued through the report answering questions from the directors. Director Jones made a motion to accept the April 2014 Financial report, seconded by Secretary-Treasurer Ludlow, carried unanimously.

b. Ratification of April 2014 Bills

Secretary-Treasurer Ludlow made a motion to ratify the April bills, seconded by Director Jones, carried unanimously.

c. April EMS Billing Report

Secretary-Treasurer Ludlow made a motion to accept the April EMS Billing report, seconded by Director Jones, carried unanimously.

7. Old Business

There was no Old Business.

8. New Business

a. Adoption of Joinder of Trust Agreement (SDIS)

The Board reviewed the new SDIS Joinder of Trust Agreement. This Agreement must be adopted by the Board of Directors in order to continue participation in the self-insured workers' compensation and self-insured property and liability programs. Attorney Hedlund has reviewed this Agreement. Director Jones made a motion to adopt the SDIS Joinder of Trust Agreement, seconded by Secretary-Treasurer Ludlow, carried unanimously. Secretary-Treasurer Ludlow made a motion to approve Fire Chief Spradley to sign the SDIS Joinder of Trust Agreement on behalf of the Fire District, seconded by Director Jones, carried unanimously.

b. Appointment of a Director to the Battalion Chief Testing Committee

Chief Spradley requested the appointment of a Director to the Battalion Chief Testing Committee. Director Jones was appointed to this committee.

c. Report on the May 8, 2014 Budget Committee Meeting

Chief Spradley gave a brief report on the May 8th Budget Committee meeting. He reported that the Budget Committee did approve the 2014-2015 proposed budget. President Storey indicated she would like a copy of the budget to go out to all the Board members by June 6, 2014, so that they can review it before the June Board meeting.

9. Informational Reports

Administration

a. April Web Site Statistics

The Board reviewed the web site statistics for the month of April.

b. Thank You Letter(s) Received

The Fire District received a thank you note from the Guns and Hoses basketball game.

c. Fire Chief's Community Activity Memo

Chief Spradley presented his monthly activity report. He gave a brief report on the Klamath Interoperability Radio Group (KIRG).

d. Other reports of the Fire Chief

Chief Spradley reported that there is a Board of Directors training on July 16th here in Klamath Falls. This training will be hosted by SDAO. President Storey and Director Jones both indicated they would like to attend.

Operations

a. Incident Activity through April 30, 2014

Chief Spradley reported that this past month was extremely busy. Battalion Chief Brainard gave a report on the HazMat Team's new members and the recent conference that six members attended. In addition, Chief Spradley reported that there were several significant structures fires and Burn to Learns in the months of April and May.

Training/Ambulance

a. May Training Calendar

The Board reviewed the May training calendar, which included a New Hire Academy and a Burn to Learn.

b. April Training Statistics

The Actual Training hours for the month of April were less than the Projected Training hours.

c. Training Chief Community Activity Memo

Chief Keady presented his monthly report. He answered a few questions from the Board. He also reported on the EMS Week Skill Fair on May 19th.

Prevention

a. Fire Marshal Community Activity Memo

Chief Rice was not present at the meeting. The Board did not have any questions regarding his report. Chief Spradley gave a brief report on the multiple structure fires on Hope Street on May 14th.

10. Adjourn to Executive session

The Board confirmed that Executive Session was not needed. The Board adjourned for the evening at 7:55pm.

The next regularly scheduled meeting of the Klamath County Fire District No. 1 Board of Directors will be at the Central Fire Station, 143 N. Broad Street, Klamath Falls, OR 97601 on Wednesday, June 18, 2014 at 7:00 PM.

BOARD MEMBERS SIGNATURES

PRESIDENT

VICE-PRESIDENT

SECRETARY / TREASURER

DIRECTOR

DIRECTOR