

**Board of Directors
Minutes**

Regular Meeting

February 26, 2013

Pursuant to the proper public notice, a regular meeting of the Board of Directors of Klamath County Fire District No. 1 was held at the Central Fire Station, 143 N Broad Street, Klamath Falls, OR 97601.

Members Present: Gloria Storey, President
Bill Gourley, Vice President
Rod Green, Secretary-Treasurer
Tom Ludlow, Director
Mike Jones, Director

Members Absent: None

1. Call Meeting to Order

President Storey called the meeting to order at 7:00pm.

2. Pledge of Allegiance

President Storey led the Board and attendees in the Pledge of Allegiance.

3. Approval of the Agenda

The agenda was amended to add *6. Action Items b. Resolution 13-04 Establishing Ambulance Rates*. Director Jones made a motion to approve the amended agenda, seconded by Secretary-Treasurer Green, carried unanimously.

4. Public Comment

Shelby King, Herald and News – *I am here tonight to pose questions or give anyone my contact information who wants to answer later if now is not the time. I am working on a follow-up story to the story that I did recently about the potential for the \$727,000 deficit. I'll say what my questions are and then I'll stop and see if anyone wants to answer it, if they can. I'm wondering, and I talked a little bit and asked around some, but I would like anyone to weigh in on how it got to be this way again. I know we had a problem with the budget in 2009 and in 2010, and then it was kind of on the mend. What I'm hearing is that, and from what I've read from Mr. Moody, is that the stalling of contract negotiations with the Union is pretty much what has put us where we are at this time. I would like to know if I am right on that or wrong. Then I'm curious as to if, in 2009 when that contract was approved, was it with the knowledge that if a new contract could not be agreed upon by June 2012, or whenever the right date is, if this could be a possibility. I'm wondering what was the train of thought that made it so that this decision was made knowing that this could be the result. I would like to know when you found out that this was on the horizon, and if there could have been anything done to prevent it before it got to the point where you would be a quarter of a million dollars in debt by the end of the fiscal year. Any ideas on what it would take for us to become stable for the long-term. That's all that I have to pose right now, but if anyone wants to contact me, if you would rather talk to me one-on-one, I can give you my information.*

President Storey replied that the best solution would be if Shelby talked to Chief Wenzel. Shelby indicated that she did talk to Chief Wenzel earlier in the day. President Storey asked if he was able to answer her questions. Shelby replied that he did answer one of them. Attorney Hedlund asked Shelby to get the questions in writing to him, he will review them. He indicated that there are certain questions that cannot be answered because of the ongoing Labor negotiations. Attorney Hedlund said that he would answer what he could. She replied that she would send those to him immediately, as her deadline is Friday. She understands that not all the questions can be answered at this time. She is trying to get as much input as she can. President Storey will work with Attorney Hedlund to get these answers to her.

5. Financial Reports

a. January 2013 Report

Phil Hull presented the January report. He pointed out that Revenue is at 81.6% and Expenditures are at 65.3%, at 59% of the way through the Fiscal Year. Director Ludlow asked why the EMG MEDICAL REVENUE does not reconcile with the numbers provided by Chief Keady in the EMS Billing Report. Phil reported that the revenue in his report is reported on a cash basis. It shows whatever is deposited into our bank account. In addition, the timing of the deposits can make the numbers appear different. Director Ludlow asked to see an aging report for ambulance billing. President Storey asked for this for the next Board meeting.

Phil continued through the financial report. The Operations Division is at 65.6% expended, Prevention is at 64.4%, Administration is at 61.5%, Training is at 37.7%, and Hazardous Materials is at 53%. Secretary-Treasurer Green made a motion to approve January 2013 Financial Report, seconded by Vice President Gourley, carried unanimously.

6. Action Items

a. Resolution 13-03 Creating a General Fund Balance Policy

Vice President Gourley made a motion to read Resolution 13-03 by title only, seconded by Director Jones, carried unanimously. Stacy Brainard read the resolution by title. This is a Resolution creating a General Fund Balance Policy. Vice President Gourley made a motion to accept Resolution 13-03, seconded by Secretary-Treasurer Green, carried unanimously.

b. Resolution 13-04 Establishing Ambulance Rates

Vice President Gourley made a motion to read Resolution 13-04 by title only, seconded by Director Jones, carried unanimously. Stacy Brainard read the resolution by title. This is a Resolution establishing ambulance rates for the remainder of Fiscal Year 2012-2013 and 2013-2014. Vice President Gourley made a motion to accept Resolution 13-04, seconded by Director Jones, carried unanimously.

c. Designating the 1975 Ford 3,000 gallon Water Tender as surplus property, and exempting it from the Board Surplus Policy per the AFG restrictions

Chief Spradley reported that the new water tender purchased under the Assistance to Firefighter's Grant has been placed into service. The old water tender is ready to be sold through surplus. Due to the stipulations of the grant, the piece of apparatus must be removed from emergency response. He requested that the Board of Directors make an exception to the Board surplus policy and allow the Fire District to begin the surplus process with the second step of offering it to local non-profit organizations. Vice President Gourley made a motion to make an exception to the Board surplus policy, seconded by Secretary-Treasurer Green, carried unanimously.

d. Approval of the November 20th Regular Meeting Minutes

Vice President Gourley made a motion to accept the minutes, seconded by Director Jones, carried unanimously.

e. Approval of the January 15th Regular Meeting Minutes

Secretary-Treasurer Green made a motion to accept the minutes, seconded by Vice President Gourley, carried unanimously.

f. Approval of the January 31st Special Meeting Minutes

Vice President Gourley made a motion to accept the minutes, seconded by Secretary-Treasurer Green, carried unanimously.

g. Approval of the February 2nd Special Meeting Minutes

Vice President Gourley made a motion to accept the minutes, seconded by Secretary-Treasurer Green, carried unanimously.

h. Approval of the February 18th Special Meeting Minutes

Secretary-Treasurer Green made a motion to accept the minutes, seconded by Vice President Gourley, carried unanimously.

i. Ratification of the January 2013 Bills

Vice President Gourley made a motion to ratify the January 2013 bills, seconded by Secretary-Treasurer Green, carried unanimously.

7. Informational Reports

Administration

a. Update on the A.R.R.A. Fire Station Construction Grant

Chief Spradley reviewed Jim Kenworthy's report on the update of Station 3. Crews have moved back into the station on February 25th. Chief Spradley is working to close out a number of small items at the temporary location on Broadmore. Those should all be completed by March 8th. The project should be closed out by the next Board meeting. Chief Morehouse invited the Board members to come by for a tour of the station.

b. January Web Site Statistics

The Board reviewed the web site statistics from the month of January.

c. Thank You Letter(s) Received

There were several thank you letters received over the last month.

d. Fire Chief's Community Activity Memo

The Board did not have any questions on Chief Wenzel's activity memorandum.

e. Other reports of the Fire Chief

Stacy Brainard reported that the announcement for the open position on the Budget committee will be made in the next couple of days, with the deadline for applying being March 14th. Appointment to the committee will be made at the March Board of Directors meeting.

Chief Spradley also reported that he has a meeting with Sheriff Skrah regarding the property swap. In addition, this will be on the agenda for the Commissioners meeting on March 6th, at 9:30am. President Storey commented that she will attend the Commissioners meeting.

Operations

a. Incident Activity through January 31, 2013

Chief Spradley reported that the trend for the increase in calls has continued for the first month of the year. Calls are up across all incident types.

b. Operations Chief Community Activity Memo

Chief Spradley pointed that we are in the process of holding a Captain's promotional exam. There are 10 candidates taking the written exam on March 22nd. He also reported that Captain Vic Terry will be retiring effective February 28th.

Training/Ambulance

a. February Training Calendar

Chief Keady presented the monthly training calendar. He pointed out the new-hire training academy was completed the first week of February.

b. January Training Statistics

The Board reviewed the training statistics for the month of January.

c. Training Chief Community Activity Memo

Chief Keady reviewed his monthly activity report. The Board did not have any questions regarding his report.

d. January EMS Billing Reports

President Storey asked about the temporary employees currently working in Ambulance Billing. Chief Keady reported that the employees are under contract through a local temp agency. After meeting the time requirements with the temp agency, there will be discussion of hiring them on as employees.

Prevention

a. Fire Marshal Community Activity Memo

Chief Rice presented his monthly report. He also commented that he has a draft contract with the Klamath Tribes to provide service to their facilities located in the Fire District. He will review this with Attorney Hedlund and have something for the Board at the next meeting.

8. Adjourn

The Board adjourned at 7:45pm to Executive Session.

9. Executive Session: *Under section 192.660 (2) (d) to conduct deliberations with the persons designated by the governing body to carry on labor negotiation, 192.660 (2) (e) to deliberate with persons designated by the governing body to negotiate real property transactions, 192.660 (2) (g) to discuss preliminary negotiations involving matters of trade or commerce, and section 192.660 (2) (h) to consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed.*

The next regularly scheduled meeting of the Klamath County Fire District No. 1 Board of Directors will be at the Central Fire Station, 143 N. Broad Street, Klamath Falls, OR 97601 on Tuesday, March 19, 2013 at 7:00 PM.

BOARD MEMBERS SIGNATURES

PRESIDENT

VICE-PRESIDENT

SECRETARY / TREASURER

DIRECTOR

DIRECTOR