

**Board of Directors
Minutes**

Regular Meeting

October 16, 2012

Pursuant to the proper public notice, a regular meeting of the Board of Directors of Klamath County Fire District No. 1 was held at the Central Fire Station, 143 N Broad Street, Klamath Falls, OR 97601.

Members Present: Gloria Storey, President
Rod Green, Secretary-Treasurer
Tom Ludlow, Director

Members Absent: Bill Gourley, Vice President
Mike Jones, Director

1. Call Meeting to Order

President Storey called the meeting to order at 7:05pm.

2. Pledge of Allegiance

President Storey led the Board and attendees in the Pledge of Allegiance.

3. Approval of the Agenda

Secretary-Treasurer Green made a motion to approve the agenda, seconded by Director Ludlow, carried unanimously.

4. Public Comment

Stacy Brainard thanked the following employees for assisting with the Cycle Oregon fundraiser for the Foundation: Terri Dalton, Toni Brimmer, Celeste Grimes, Scott Brainard, Stacy Brainard, Bill Clanton, Drew DeChenne, Gary Denney, Dana Nelson, Larry Burg, Jeff Frost, Kevin Comstock, David Chung, Rich Easter, Kyle Schultz, Bill Schoenberg, Gary Dugan, Dan Selby, Jason Kamperman, Jeff Patzke, Erick Bishop, and Melissa Hansen and the Klamath Robotics Team.

5. Financial Reports

a. September 2012 Report

Phil Hull presented the September 2012 Financial Report. He reported that 25% of the fiscal year has elapsed at the end of September. Revenue is at 5.6% and Expenditures are at 25.3%. He continued through the report. President Storey asked about the Overtime line item. Chief Spradley reported that the Fire District is in labor negotiations regarding staffing. Chief Wenzel commented that the District is following the last contract and he cannot discuss the finite details during open session, as it has to do with negotiations. Director Ludlow asked a few questions regarding the PERS and PERS Pickup line items. Phil was able to clarify these items.

Director Ludlow asked about the R & M Fire Equip line item. This item is at 257.2%. Chief Spradley believes that this was for the SCBA upgrade. He will verify this and get back to Director Ludlow. Phil reported that Operations is at 26.6% overall, Prevention is at 30.6%, Administration is at 20.2%, Training is at 7.9%, and Hazardous Materials is at 17.2%. Director Ludlow made a motion to approve the September 2012 Financial Report, seconded by Secretary-Treasurer Green, carried unanimously.

6. Action Items

a. Approval of the September 18th Regular Meeting Minutes

Director Ludlow made a motion to approve the minutes, seconded by Secretary-Treasurer Green, carried unanimously.

b. Approval of the September 26th Special Meeting Minutes

Director Ludlow made a motion to approve the minutes, seconded by Secretary-Treasurer Green, carried unanimously.

c. Ratification of the September 2012 Bills

Secretary-Treasurer Green has some questions regarding some of the checks for the month, which Phil was able to answer. The Board requested a chart of accounts to help them with reading the check registers. Phil indicated he would get this out to the Directors. Secretary-Treasurer Green made a motion to ratify the September bills, seconded by Director Ludlow, carried unanimously.

7. Informational Reports

Administration

a. Update on the A.R.R.A. Fire Station Construction Grant

Chief Wenzel presented Project Manager Kenworthy's report on the Station 3 Construction. As of today, the foundation has been poured and the steel structure is going up. One of the driveways is complete. Crews are working long hours and weekends to get the outside work done prior to the winter weather setting in. President Storey had a few questions on Project Manager Kenworthy's report. She asked about fees not covered under the grant. Chief Wenzel responded that he will get more information on this from Project Manager Kenworthy.

b. September Web Site Statistics

The Board reviewed the web site statistics for the month.

c. Thank You Letter(s) Received

No Thank You letters were received.

d. October Fire Chief's Community Activity Memo

Chief Wenzel reviewed his monthly activity report.

f. Other reports of the Fire Chief

There were no other reports of the Fire Chief.

Operations

a. Incident Activity through September 30, 2012

The Board reviewed the incident activity for the first nine months of the years. Chief Spradley reported that EMS and Service calls are up for the year.

b. October Operations Chief Community Activity Memo

Chief Spradley presented his monthly report. He pointed out the hay truck fire on September 14th. He also reported on the structure fire on Eulalona Court. Director Ludlow asked about the OFCA insurance advisory group meeting that Chief Spradley attended.

Training/Ambulance

a. October Training Calendar

The Board was presented with the October Training Statistics.

b. September 2012 Training Statistics

Chief Keady reported on the September training statistics.

c. October Training Chief Community Activity Memo

The Board reviewed Chief Keady's community activity memo.

d. September 2012 EMS Billing Reports

There were a few questions on the September EMS Billing Report. Chief Keady was able to report on all these questions.

Prevention

a. September Fire Marshal Community Activity Memo

Fire Marshal Rice was not present at the meeting. President Storey asked about a fire fatality in Bly. Chief Wenzel reported that Fire Marshal Rice assisted the State Fire Marshal's office with that investigation.

8. Adjourn

The Board adjourned to Executive Session at 7:49pm.

9. Executive Session: *Under section 192.660 (2) (d) to conduct deliberations with the persons designated by the governing body to carry on labor negotiation, 192.660 (2) (e) to deliberate with persons designated by the governing body to negotiate real property transactions, and 192.660 (2) (g) to discuss preliminary negotiations involving matters of trade or commerce.*

The Board of Directors did not reconvene to regular session.

The next regularly scheduled meeting of the Klamath County Fire District No. 1 Board of Directors will be at the Central Fire Station, 143 N. Broad Street, Klamath Falls, OR 97601 on Tuesday, November 20, 2012 at 7:00 PM.

BOARD MEMBERS SIGNATURES

PRESIDENT

VICE-PRESIDENT

SECRETARY / TREASURER

DIRECTOR

DIRECTOR