

**Board of Directors
Minutes**

Regular Meeting

February 21, 2012

Pursuant to the proper public notice, a regular meeting of the Board of Directors of Klamath County Fire District No. 1 was held at The Center for Occupational Health, 2621 Crosby Ave., Klamath Falls, OR 97603

Members Present: Gloria Storey, President
Rod Green, Secretary-Treasurer
Tom Ludlow, Director

Members Absent: Bill Gourley, Vice President
Mike Jones, Director

1. Call Meeting to Order

President Storey called the meeting to order at 7:02pm.

2. Pledge of Allegiance

President Storey led the Board and attendees in the Pledge of Allegiance.

3. Approval of the Agenda

Chief Wenzel amended the agenda to remove Executive Session. Secretary-Treasurer Green made a motion to approve the amended agenda, seconded by Director Ludlow, carried unanimously.

4. Public Comment

There were no public comments.

5. Informational Report – Anders Bisgard, Iberdrola

Anders Bisgard with Iberdrola Renewables gave an informational presentation on the Klamath Generation LLC. They are currently in the stage of getting permits to increase the size of the Klamath Generation Facility. Because this Facility is not within any specific Fire District, Iberdrola is working with Fire District No. 1 on an agreement for services. Iberdrola needs a commitment letter from the Fire District in order to proceed with the permitting process. President Storey would like to have a work session in the next couple of weeks with all the Board of Directors present to discuss the agreement and letter. Anders commented that he would forward all the information he has to the Fire District to get started on these negotiations.

6. Financial Reports

a. January 2012 Report

Phil presented the financial report for the month of January. He reported that current Revenue is at 75.7% and Expenditures are at 58.3%, at 59% into the fiscal year. The Operations Division is at 57.8% expended. Prevention is at 56.5%, Administration is at 53.8%, Training is at 20.4%, and Hazardous Materials is at 52.4%. There was no activity in the Reserved Funds. President Storey indicated that she wants the OEM reimbursements for the Station 6 project done in a timelier manner. Director Ludlow made a motion to accept the January 2012 Financial Report, seconded by Secretary-Treasurer Green, carried unanimously.

7. Action Items

a. Approval of the January 17th Regular Meeting Minutes

Secretary-Treasurer Green made a motion to approve the minutes, seconded by Director Ludlow, carried unanimously.

b. Approval of the February 7th Special Meeting Minutes

Secretary-Treasurer Green made a motion to approve the minutes, seconded by Director Ludlow, carried unanimously.

c. Ratification of the January 2012 Bills

Secretary-Treasurer Green made a motion to ratify the January 2012 bills, seconded by Director Ludlow, carried unanimously.

8. Informational Reports

Administration

a. Update on the A.R.R.A. Fire Station Construction Grant

Chief Wenzel reported that the Fire District is currently meeting with the architects. In addition, the relocation crews are actively looking for a place to move the crews temporarily during construction.

b. Update on the Seismic Upgrade Grant for Station 6

Chief Wenzel indicated that this project is moving along well. All the drywall has been installed and the electric is in and working. The Fire District is currently researching all the different phone and internet service options. President Storey reported that she is meeting with Jim Kenworthy on Wednesday to walk through the building. President Storey asked about the plan to replace the remaining existing windows on Wall Street. Chief Wenzel reported that this replacement will take place in the next couple of years.

c. January Web Site Statistics

The Board reviewed the web site statistics for the month of January.

d. Thank You Letter(s) Received

Several thank you letters were received over the past month.

e. February Fire Chief's Community Activity Memo

Chief Wenzel gave a report on his trip back to the National Fire Academy.

f. Other reports of the Fire Chief

Chief Wenzel reported that he did attend the SDAO Conference in Sunriver. He gave a brief report on the classes he attended.

Operations

a. Incident Activity through January 31, 2012

Chief Spradley reviewed the incident activity report through the month of January. He commented that January was a very busy month, and the call volume reflects that. He also reported that the Fire District is currently working on the Transport SOG in regards to meals during transports.

b. January Operations Chief Community Activity Memo

President Storey asked about Chief Spradley's meeting with the KC Assessor, Treasurer, and Tax Collector. He reported that he was doing research related to the Iberdrola agreement. Chief Spradley also reported that the Battalion Chief Promotion exam has been posted. The written test will be on March 21 and the assessment center will be on March 22. Applications are currently being accepted.

Training/Ambulance

a. February Training Calendar

The Board reviewed the February Training Calendar.

b. January 2012 Training Statistics

The Board was presented with the January 2012 Training Statistics.

c. February Training Chief Community Activity Memo

Chief Keady was not present at the Board meeting. President Storey asked about a conference that Chief Keady attended and what subjects were covered at the conference. She also wanted to know what Ambulance Billing issues Chief Keady is working on.

d. January 2012 EMS Billing Reports

The Directors reviewed the January 2012 EMS Billing Reports.

Prevention

a. February Fire Marshal Community Activity Memo

Chief Rice presented his monthly activity memo. He reported that 200 smoke detectors were delivered to the Migrant Headstart. These detectors came from the Office of State Fire Marshal. He indicated that approximately half of the structure fires the District responds to do not have working smoke detectors. President Storey asked if the Fire District ever purchases detectors to give out. Chief Rice replied that the Fire District does have some to hand out.

9. Adjourn

The Board adjourned at 8:35pm.

The next regularly scheduled meeting of the Klamath County Fire District No. 1 Board of Directors will be at The Center for Occupational Health, 2621 Crosby Ave., on Tuesday, March 20, 2012 at 7:00 PM.

BOARD MEMBERS SIGNATURES

PRESIDENT

VICE-PRESIDENT

SECRETARY / TREASURER

DIRECTOR

DIRECTOR