

**Board of Directors  
Minutes**

**Regular Meeting**

**May 19, 2009**

Pursuant to the proper public notice, a regular meeting of the Board of Directors of Klamath County Fire District No. 1 was held at The Center for Occupational Health, 2621 Crosby Ave., Klamath Falls, OR 97603

**Members Present:**

Gloria Storey, President  
Alan Scott, Vice President  
Rod Green, Secretary-Treasurer  
Mike Harrigan, Director  
Rich Schuster, Director (by phone)

**Members Absent:**

**1. Call Meeting to Order**

President Storey called the meeting to order at 7:01PM.

**2. Pledge of Allegiance**

President Storey led the Board and attendees in the Pledge of Allegiance.

**3. Approval of Agenda**

President Storey amended the agenda to add item 7b. Report regarding the Wava Schumacher Estate. A motion to approve the amended agenda was made by Vice President Scott, seconded by Secretary-Treasurer Green, carried unanimously.

**4. Public Comment**

There were no public comments.

**5. Financial Reports**

**a. April 2009 Report**

Phil Hull presented the April 2009 Financial Report. He noted that the South Valley payroll checking shows a negative balance. He commented that this is not actually a negative balance; this item shows the checks that were outstanding before the deposit went in for that day. It was never actually negative.

Phil commented that we are currently 83% through the fiscal year. The District is well below that in both the General Fund and the Ambulance Fund fuel costs. He then continued through the General Fund. Total General Fund revenue is at 98.9% and expenditures are at 74.8%. Ambulance Fund revenue is at 85.3% and expenditures are at 72.1%. Suppression expenses are at 76.1%, Prevention is at 67.3%, Administration is at 77.4%, Training is at 63.0%, and Hazardous Materials is at 54.4%.

President Storey commented that she believes everyone is doing very well at keeping our expenses below where we should be. She thanked everyone. After the report, by Secretary-Treasurer Green made a motion to accept the financial reports for April 2009, seconded by Director Harrigan, carried unanimously.

## **6. Action Items**

### **a. Decision ULP-CBA Settlement Agreement**

The Board adjourned to Executive Session at 7:08pm under section 192.660 (2) (d) to conduct deliberations with the persons designated by the governing body to carry out labor negotiations. The Board of Directors did reconvene to regular session at 8:24pm.

A motion to accept the proposed ULP-CBA Settlement Agreement was made by Vice President Scott, seconded by Secretary Treasurer Green. Voting for the motion: Vice President Scott, Secretary-Treasurer Green, Director Schuster. Voting against the motion: President Storey, Director Harrigan. Motion carried.

Vice President Scott commented that if he thought there was a better way, he would have voted with President Storey and Director Harrigan. This was not the decision he wanted to make.

### **b. June Health Care Insurance Renewal**

Chief Wenzel started by reporting the Insurance Committee met a couple of times with Gordon Groshong from Wilson Heirgood. At this time, the Insurance Committee is recommending staying with the same insurance package for this renewal period. In addition, the Insurance Committee would like to look at making some changes by the first of the year. Chief Spradley reported that Captain Clanton and Captain Mulvey have worked hard during these meetings. Vice President Scott agreed with this.

The Insurance Committee is recommending that the District keep the same health insurance plan as last year. The health insurance plan would go from the current price of \$864,472 to \$905,192. The difference being \$40,720, of which the District would pay \$38,684, or 95% of the increase. Keep the same vision plan as last year. It will be the same price as last year, with a \$10 increase in benefits. Renew the dental plan we have, but increase the maximum benefit to \$1,500 from \$1,000 per person.

Chief Spradley reported that the Insurance Committee looked at options to do a split plan, which would allow the employees the option of participating in a higher deductible plan. In addition, there was talk of funding the HRA VEBA at a higher rate. At this time, the Insurance Committee needs to do some more research before presenting different options to the Board. The Insurance Committee is looking at potentially renewing again in January 2010 with changes.

After Chief Spradley's report, a motion to accept the Insurance Committee's recommendation was made by Secretary-Treasurer Green, seconded by Vice President Scott, carried unanimously.

### **c. Appointment of new attorney for Fire District No. 1**

Secretary-Treasurer Green spoke with an attorney who is interested in representing the District. This is in addition to Attorney Gourley's recommendation of Attorney Hedlund. A motion to table this item due to additional attorneys showing interest and to allow more time to review options was made by Secretary-Treasurer Green, seconded by Director Harrigan. Voting for the motion: Vice President Scott, Secretary-Treasurer Green, Director Harrigan. Voting against the motion: President Storey. Motion carried. A special meeting will be scheduled prior to the budget meeting on May 27<sup>th</sup>.

### **d. A contract new attorney, for legal services for Klamath County Fire District No. 1**

This item was tabled until the special meeting.

**e. Approval of Chief Wenzel to Act as Agency for Rezoning of Station 3**

Chief Wenzel reported that the City is in the process of rezoning the property where the new police station is moving to. They want it rezoned to Public Facilities zoning. This will allow them to have a public facility there. At the same time, the City has asked the District if we want to rezone Station 3 and the new property we just purchased next to it. This will give the District more latitude for future construction. A motion to approve Chief Wenzel to Act as the District's Agent for the Rezoning of Station 3 was made by Vice President Scott, seconded by Secretary-Treasurer Green, carried unanimously.

**f. Approval of the April 21<sup>st</sup> Regular Meeting Minutes**

Vice President Scott made a motion to approve the minutes, seconded by Secretary-Treasurer Green, carried unanimously.

**g. Approval of the April 29<sup>th</sup> Special Meeting Minutes**

Secretary-Treasurer Green made a motion to approve the minutes, seconded by Vice President Scott, carried unanimously.

**h. Ratification of April 2009 Bills**

At this time, Secretary-Treasurer Green declared a conflict of interest and did abstain from voting on the ratification of April 2009 bills. A motion was made for ratification of the April 2009 bills by Vice President Scott, seconded by Director Harrigan, carried unanimously, with one abstention.

**7. Informational Reports**

**a. Amended Petition for Property Withdrawal**

Attorney Gourley reported that Judge Atkinson ruled against the Fire District and said that there was sufficient evidence for the Board of Commissioners to make their decision against the Fire District. The Fire District will not appeal this decision.

**b. Report regarding the Wava Schumacher Estate**

Attorney Gourley reported that he met with Bob Foltyn regarding Ms. Schumacher estate. The final disposition included another \$19,700; this is in addition to the previous \$56,000. Vice President Scott asked where this money had been deposited. Phil Hull reported that it is deposited into our highest interest bearing account and credited as MISC REVENUE.

**Administration**

**a. Update on Joint Facility with Klamath County 911 & Emergency Services**

Chief Wenzel reported that the property the group was looking at in Timbermill Shores has some issues with planning and zoning. In addition, Public Health has opted out of the group due to the County Commissioners direction. This leaves Fire District No. 1, Klamath County 911, and Emergency Management. The group is still looking at three different properties, including the property where Station 3 currently sits. Chief Wenzel reported that there are several grants that the group is looking at to provide funding for the project. The next meeting of the joint facility group will be Thursday, May 21<sup>st</sup>, at 2:00pm. President Storey indicated she would be at the meeting on Thursday. The Board also gave their approval to move forward with this project.

**b. April 2009 Web Site Statistics**

Chief Wenzel presented the April 2009 statistics on visits to the District web site.

**c. June Chief Officers and Duty Chiefs schedules**

The Board reviewed the June Chief Officers and Duty Chiefs schedules.

**d. Thank you letters**

The Board was presented with the thank you letters received by the Fire District.

**e. May Fire Chief's Community Activity Memo**

Chief Wenzel reviewed his May Community Activity memorandum.

**f. Other reports of the Fire Chief**

Chief Wenzel reported that the Fire District participated in the Incident Management Team disaster exercise. He received a lot of positive feedback regarding Chief Spradley's and Chief Keady's participation. President Storey replied that she had also heard that from Bill Thompson.

**Operations**

Chief Spradley also commented on the IMT exercise. He reported that Battalion Chief Morehouse commanded the incident. His crews were there also participating. Chief Spradley commended Chief Keady on all the time he spent organizing the incident.

**a. Incident Activity through April 30, 2009**

Chief Spradley reported that statistics are slightly down this year. They are consistently down across all call types. Chief Spradley commented that there were several fires in the last month.

**b. May Operations Chief Community Activity Memo**

Chief Spradley added to his reported that the three captains that were promoted in November have all successfully completed their probationary periods. President Storey asked about Chief Spradley's contact with PERS on April 28<sup>th</sup>. Chief Spradley replied that this was related to reporting requirements involving pending retirements.

**Training/Ambulance**

**a. May Training Calendar**

Chief Keady reviewed the May training calendar. He reported that currently DPSST has a live-fire mobile training unit located out in Keno and our crews are taking the opportunity to go out and use it. In addition, a lieutenant from Corvallis will be teaching some classes to the medics in the Fire District.

**b. April Training Statistics**

Chief Keady pointed out that this is a recertification year.

**c. May Training Chief Community Activity Memo**

President Storey asked what was changing with FireMed and Mercy Flights. Chief Keady reported that due to the change in the market, it is probably not a good idea to continue the joint membership with Mercy Flights when the contract expires August 1, 2009.

**d. EMS Billing Reports**

Chief Keady responded to questions about why the 60-180 day fields do not contain information. He reported that when income comes in, it is considered current in the accounting system. It doesn't necessarily say it is attached to anything specific. This is the way the software runs reports. Chief Keady commended Billing Specialist Dorothy Stuntebeck for taking ownership in her portion of the Insurance billing. She also included last month's numbers just to show how well they are doing.

**Prevention**

**a. May Fire Marshal Community Activity Memo**

Deputy Fire Marshal Scott Rice provided the Prevention report. He commented the Richard Ogle was sentenced to 3.5 years for the Main Street fire. Also, the Fire Prevention Division continues to do a lot of work with the occupancy module in Emergency Reporting. President Storey asked about the testimony given at a hearing on April 28<sup>th</sup>. Deputy Rice replied that this has to do with the Fire District's inability to use Hagar Lane as an approved road.

**8. Adjourn**

The Board adjourned at 9:20PM.

**The next regularly scheduled meeting of the Klamath County Fire District No. 1 Board of Directors will be at The Center for Occupational Health, 2621 Crosby Ave., on Tuesday, June 30, 2009 at 7:00 PM.**

**BOARD MEMBERS SIGNATURES**

\_\_\_\_\_  
**PRESIDENT**

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**VICE-PRESIDENT**

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**SECRETARY / TREASURER**

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**DIRECTOR**

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**DIRECTOR**